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Thank you for maintaining
a clean, healthy, & safe
community! Continue to
learn more about:

- ▶▶ Event Logistics
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- ▶▶ Recycling & Reuse Guide



EVENT INTRODUCTION



OMAHA CLEANUP **BENEFITS**

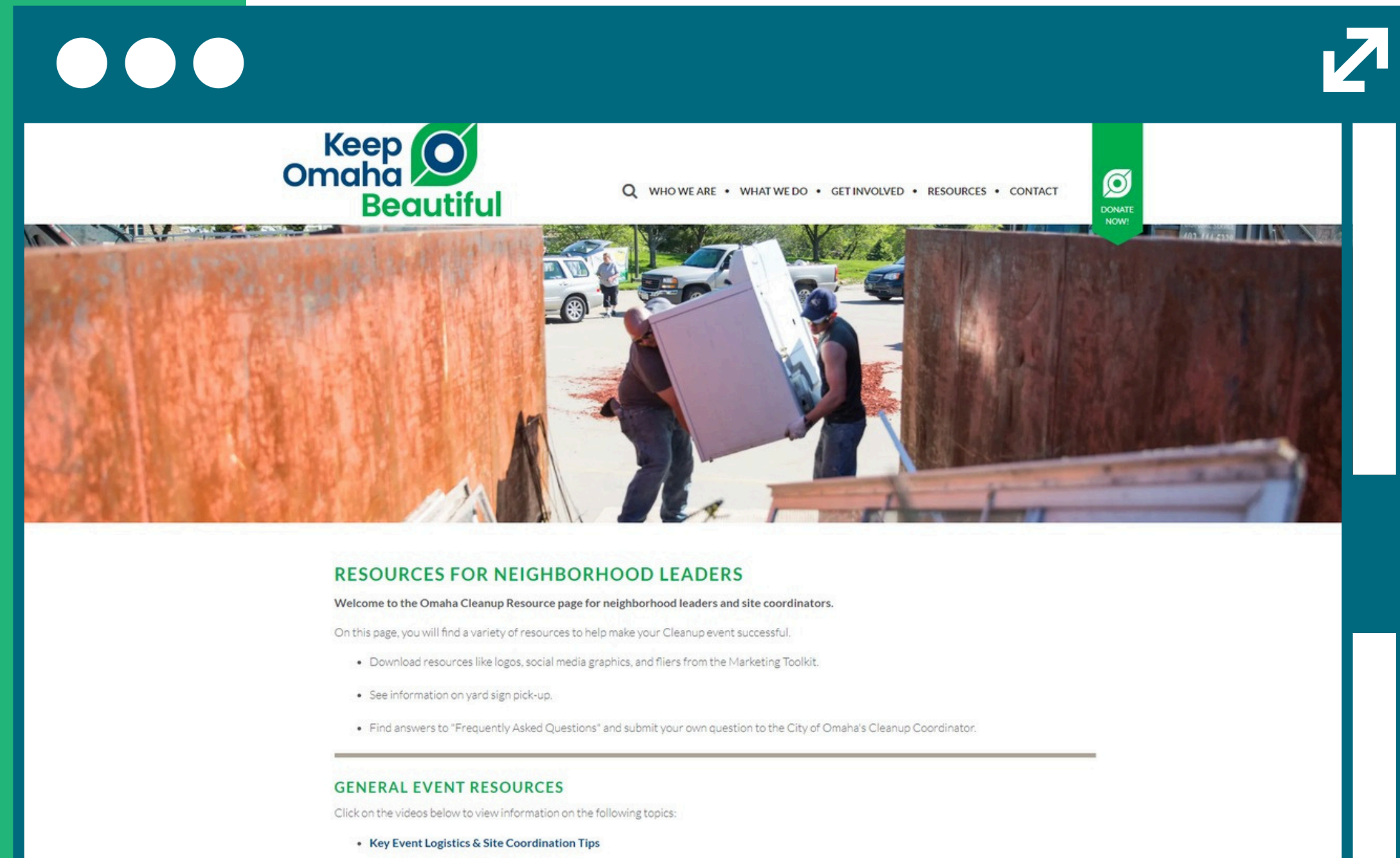
- Decreases illegal dumping
- Increases recycling
- Free bulky waste disposal
- Promotes a clean, safe, and healthy community



COORDINATOR RESOURCES WEBPAGE



- Best Practices Guide
- Recycling & Reuse Opportunities
- Volunteer Recruitment
- Marketing Toolkit
- Yard Sign Pick-Up Info
- Frequently Asked Questions



CITY OF OMAHA WASTELINE WEBSITE



▶▶ GIS Map of site locations

▶▶ Accepted Items

▶▶ Prohibited Items

Omaha Cleanup Hotline

402.444.4636

CleanUpOmaha@cityofomaha.org



DATES & TIME

Saturday, [MONTH/DAY]

Saturday, [MONTH/DAY]

Saturday, [MONTH/DAY]

Saturday, [MONTH/DAY]

Saturday, [MONTH/DAY]

9:00am – 2:00pm



EVENT LOGISTICS



DAY OF **TIMETABLE**

7:45AM - 3:00PM

Arrive prior to 8am and staff volunteers through 3pm

8:00AM

Meet with truck driver & your recycling and reuse vendors (if previously arranged)

8:00AM - 8:30AM

Meet the City Inspector to receive your safety cones, vests, and event packet

9:00AM - 2:00PM

Accept items starting at 9:00 AM and cut off the line at 2:00 PM



Event goes on rain or shine. Make a plan for severe weather, such as a tornado or thunderstorm.



EVENT PACKET

You'll receive an event packet from your inspector the day of cleanup.



- ➔ Address sheets for appliance, tire, battery, and yardwaste sites
- ➔ Name & contact for City Inspector
- ➔ UnderThe Sink Brochures (open 9am - 2pm, no appt. necessary)
- ➔ Sign noting prohibited items

WHEN TO CONTACT YOUR CITY INSPECTOR

You'll meet your inspector the day of cleanup.



- ➔ You encounter a challenging resident or situation
- ➔ Your line gets overly long and you receive a very large load
- ➔ Truck driver or loading issues
- ➔ Run low on address sheets

PROHIBITED ITEMS

No business waste (only residential)

No tires on rims

No pressurized/propane tanks

Other prohibited items:



Rocks



Concrete



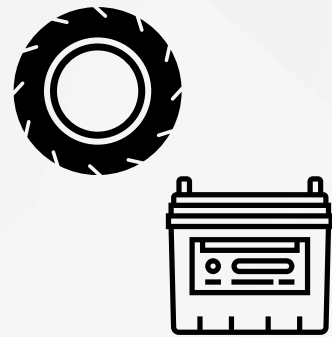
Paint & Toxic
Chemicals



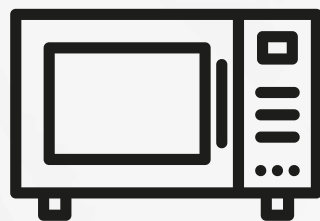
Curbside
Trash

DESIGNATED SITES

Check your schedule for special site locations



Tire & Lead-acid battery
Drop-Off



Appliance Drop-Off



Yardwaste: 5225 Dayton St.



ABOUT YARDWASTE

➤ Unlimited curbside yardwaste collection will take place six weeks in the spring and six weeks in the fall. Please see www.Wastline.org/yard-waste-information/

➤ Grass clippings, leaves, and small branches (under 2" in diameter) are accepted at 5225 Dayton St. during Omaha Cleanup Saturdays

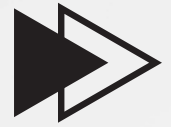
➤ PROHIBITED ITEMS: Stumps & Trunks



ABOUT **UNDERTHE SINK**

Open 9–2pm, no appointment necessary on Omaha
Cleanup Saturdays





Do not accept items before 9:00am



Cut off the line at 2:00pm



Truck drivers are not contracted to help unload items. Residents are expected to unload their own materials.



At the end of the event: clean up debris, return safety cones and vests to the City Inspector, collect yard signs and keep for reuse, and complete the online survey the following Monday



OTHER DETAILS



PROMOTIONAL **MATERIALS**



MARKETING TOOLKIT



PHOTOS, EMAIL HEADERS, SOCIAL MEDIA GRAPHICS, LOGOS, & FLIERS



[MONTH/DAY] - [DAY]

Saturdays 9 am - 2 pm | cleanup.wasteline.org



[MONTH/DAY] - [DAY]

Saturdays 9am - 2pm
cleanup.wasteline.org

Download promotional items from the marketing toolkit to help spread the word.

YARD SIGNS & STICKERS

10 SIGNS, STAKES, AND/OR COVER-UP STICKERS ARE AVAILABLE PER SITE.

Available for pick up at KOB's office at 1819 Farnam St. by appointment. Call 402.444.7774 to make other arrangements or

[CLICK TO
MAKE AN
APPOINTMENT](#)

**[INTERNAL NOTE: UPDATE
URL]**



VOLUNTEERS



VOLUNTEER RECRUITMENT

- ▶▶ Newsletter
- ▶▶ NextDoor
- ▶▶ Social Media
- ▶▶ ShareOmaha
- ▶▶ High schools
- ▶▶ Local Businesses/Orgs



VOLUNTEER ROLES

Greeters (1-2)

Greet cars, hand out brochures & directions to special collection sites

Traffic Control (2-3)

Line Managers (1-2)

Inform residents of wait time, check for prohibited items

Extra Help (3-4)

Provide breaks, help with recycling efforts

VOLUNTEER SAFETY



Residents are
expected to
unload their
own materials



Set up a safe
check-in site
equipped with
water, shade,
and chairs



Provide
volunteers with
a safety vest



ORGANIZE A **LITTER CLEANUP**

If your neighborhood or association is interested in conducting a litter cleanup in conjunction with your cleanup weekend, supplies are available.

Request supplies by completing a [Volunteer Request Form](#).



RECYCLING & REUSE **OPPORTUNITIES**

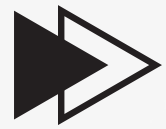




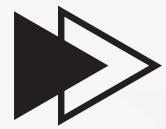
Check out KOB's [Recycling & Reuse Guide](#) to see a list of vendors that have confirmed their willingness to work with you. Or, reach out to your own metal, electronic, plastic, or donation vendors.



Confirm date, time, and location with your vendors. They should arrive at 8am to set-up.



None of the organizations provided are officially endorsed by KOB or the City of Omaha. You have final authority on if items are donated to any vender on the day of your cleanup.



Please note:

- **Appliance sites cannot host a metal recycler**
- Vendors are not required, but encouraged
- It is the site's responsibility to reach out to vendors. The vendors listed on the Recycling & Reuse Guide understand their participation is by invitation or prior arrangement only.
- If you identify a good vender that should be added to the list next year, please provide KOB with their contact information.

STEPS TO ORGANIZE





THANK YOU!

Thank you for donating your time, effort, and talent to keep a safe and clean community! You're the reason this event is possible, and we can't thank you enough.

